



INVITATION TO BID UNDER OPEN INTERNATIONAL PROCUREMENT METHOD

16th November 2023

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF ONE SET OF MINI DAIRY PROCESSING PLANT EQUIPMENT: NAADS/SUPLS/2023-24/00095

1. **The National Agricultural Advisory Services (NAADS)** has allocated funds to be used for the acquisition of supply, delivery, installation and commissioning of two (02) mini dairy processing plants
2. The Entity invites your sealed bids for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open international bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003.
4. This letter of invitation has been addressed to all interested bidders
5. You may obtain further information from the Entity and inspect the bidding documents from **NAADS, Procurement & Disposal Department** at the address given below in item no. **10 during working hours.**
6. Bidding Documents in English may be purchased on the submission of a written application to the address below and upon payment of a non-refundable fee of **Uganda Shillings Two Hundred Thousand (UGX. 200,000) by payment to the bank.**
7. Bids must be delivered to the address below in item no. 10 on or before **04th January 2024 at 10:00 AM.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at **11:00 AM on 04th January 2024**
8. All bids must be accompanied by a bid security as per amount in the table below:

Procurement Reference Number:	Subject of Procurement:	Amount of Bid Security
NAADS/SUPLS/2023-24/00095	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF ONE SET OF MINI DAIRY PROCESSING PLANT EQUIPMENT	UGX. 14,000,000

9. Bid securities must be valid until **28th June 2024.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 9 (b) at **11:00 AM on 04th January 2024**

There's no pre – bid meeting. Bidders can request for clarification if any through the email in no. 10.

10. Documents may be inspected at, issued from and delivered to and address of the bid opening:

Procurement and Disposal Department

National Agricultural Advisory Services

Plot 5, Kyadondo Road, Legacy Towers (B), Floor 4

Kampala

E-mail: info@naads.or.ug

11. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	16th November 2023
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	04th January 2024 at 10:00 AM
d. Evaluation process	(Within 20 working days from bid closing date)
e. Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
f. Contract award and Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Solicitor General's approval).</i>

National Agricultural Advisory Services reserves the right to accept or reject any bid or all bids.

EXECUTIVE DIRECTOR