



National Agricultural Advisory Services

BID NOTICE UNDER OPEN DOMESTIC BIDDING

PROCUREMENT OF COMBINED GROUP PERSONAL ACCIDENT AND WORKERS' COMPENSATION /SICKNESS INSURANCE SERVICES FOR FIFTY-TWO (52) NAADS STAFF UNDER FRAMEWORK CONTRACT FOR A PERIOD OF THREE (3) YEARS.

1. The **National Agricultural Advisory Services (NAADS)** has allocated funds to be used for the acquisition services in the subject above under framework contract.
2. NAADS Secretariat invites sealed bids from eligible and suitably qualified bidders for supply of the following under framework arrangement for a period of 3 years:

PROCUREMENT REFERENCE NUMBER:	SUBJECT OF PROCUREMENT:	DATE OF ISSUE:
NAADS/SRVCS/2021-2022/00214	PROCUREMENT OF COMBINED GROUP PERSONAL ACCIDENT AND WORKERS' COMPENSATION /SICKNESS INSURANCE SERVICES FOR FIFTY-TWO (52) NAADS STAFF UNDER FRAMEWORK CONTRACT FOR A PERIOD OF THREE (3) YEARS	10 TH MARCH 2022

3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003.
4. Interested eligible bidders may obtain further information from **NAADS Secretariat, Procurement & Disposal Department** and inspect the bidding documents at the address given below in no. 8(a) during working hours (9am-5pm).
5. A complete set of Bidding Documents in English may be obtained by interested bidders on submission of a written application to the address in no. 8(a) below and upon payment of a non-refundable fee of **Ugx. 100,000 (Uganda Shillings; One hundred thousand only)**. The method of payment will be **by payment to the bank**.

The documents should be physically collected from the address in no. 8 (a).

6. Bids must be delivered to the address in no. 8 (a) or before **7th April 2022 at 10:30am**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address in 8 (b) at **11.00 AM on 7th April 2022**.

8. (a) Documents may be inspected at, issued from and delivered to:

Procurement and Disposal Department
National Agricultural Advisory Services
Plot 5, Kyadondo Road, Legacy Towers (B), Floor 4
P.O Box 25235, Kampala
Tel: +256-312-178-300

(b)Address of Bid Opening:

The bid opening shall take place at: **National Agricultural Advisory Services (Visitor Reception Tent)**

Street Address: **Plot 5, Kyadondo Road, Legacy Towers (B), Floor 4**

Town/City: **Kampala**

Country: **Uganda**

National Agricultural Advisory Services reserves the right to accept or reject any bid or all bids.

9. The planned procurement schedule (subject to changes) is as follows

Activity	Date
a. Publish bid notice	10th March 2022
b. Bid closing date	7th April 2022 at 10:30 AM
c. Evaluation process	Within 20days after opening the bids 2018
d. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
e. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Solicitor General's approval).</i>

Dr.Samuel K.Mugasi
EXECUTIVE DIRECTOR