



INVITATION TO BID UNDER OPEN DOMESTIC PROCUREMENT METHOD

17TH NOVEMBER 2020

Dear Sirs,

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF ADDITIONAL EQUIPMENT FOR THE PINEAPPLE PROCESSING PLANT IN KAYUNGA DISTRICT: NAADS/SUPLS/20-21/00118

1. The National Agricultural Advisory Services (NAADS) has allocated funds to be used for the acquisition of supply, delivery, installation and commissioning of additional equipment for the pineapple processing plant in Kayunga district
2. The Entity invites your sealed bids for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003.
4. This letter of invitation has been addressed to all interested bidders
5. You may obtain further information from the Entity and inspect the bidding documents from **NAADS, Procurement & Disposal Department** at the address given below in item 10 during working hours.
6. Bidding Documents in English may be purchased on the submission of a written application to the address below and upon payment of a non-refundable fee of **UGX. 100,000 (Uganda Shillings One hundred thousand only)**. The method of payment will upon a payment slip will be issued by the NAADS Secretariat for payment.
7. Bids must be delivered to the address below in item 10 on or before **16th December 2020 at 10:00 AM**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at **11:00 AM on 16th December 2020**
8. All bids must be accompanied by a bid security as per amount in the table below:

Procurement Reference Number:	Subject of Procurement:	Amount of Bid Security (UGX)
NAADS/SUPLS/2020-21/00118	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF ADDITIONAL	6,000,000

	EQUIPMENT FOR THE PINEAPPLE PROCESSING PLANT IN KAYUNGA DISTRICT	
--	--	--

Bid securities must be valid until **28th May 2021**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 9 (b) at **11:00 AM on 05th January 2021**.

9. There shall be **NO pre – bid meeting due to COVID 19 safety restrictions**. For any clarification please write to: ebakisula@naads.or.ug or ekatto@naads.or.ug or mshuwu@naads.or.ug or send your inquiry letters at address in 9 before on **7th December 2020 at 05:00 PM**

10. Documents may be inspected at, issued from and delivered to and address of the bid opening:

Procurement and Disposal Department

National Agricultural Advisory Services

Plot 5, Kyadondo Road, Legacy Towers (B), Floor 4

Kampala

11. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	17TH NOVEMBER 2020
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	16th DECEMBER 2020 at 10:00 AM
d. Evaluation process	(Within 20 working days from bid closing date)
e. Display and communication of best evaluated bidder notice	(Within 5 working days from Contracts Committee award)
f. Contract award and Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Solicitor General's approval).</i>

National Agricultural Advisory Services reserves the right to accept or reject any bid or all bids.

EXECUTIVE DIRECTOR

National Agricultural Advisory Services reserves the right to accept or reject any bid or all bids.

